



IATI Theater Studio Rental Agreement

STUDIO RENTAL AVAILABILITY

Our rehearsal space, IATI Theater Studio, is located at
64 E 4th ST, 2nd Floor
New York, NY 10003

To book, please visit www.iatitheater.org/rentals and follow the “How to Book” instructions at the bottom of the page.

All bookings must be made in advance; no walk-ins are allowed. For any last-minute questions, please text 917-456-2376 for the quickest response. For any other questions or concerns, our email is rentals@iatitheater.org

HOURS AND OPERATION

- Monday-Sunday: 9 am – 11 pm.
- Payment must be made in advance by credit card through our website during the booking process.

SPACE POLICIES

- **Doors:** Renters must close the doors to the building behind them. Never leave doors open under any circumstances. Door codes must not be shared with any team members or other individuals.
- **Space Care:** Renters agree to take good care of the rehearsal space. Any tables and chairs must be placed inside the storage closets. Windows and curtains must be closed before leaving the room. Renters are responsible for any damages caused to the rehearsal space.
- **Obstruction:** No portion of the hallways, stairs, doors, foyers, or lobbies within the building shall be obstructed at any time.
- **Timeliness:** Renters must ensure they enter and leave the studio on time, without arriving excessively early or staying beyond their allocated time.

- **Floor:** Applying wax, rosin, powder, water, masking tape, or any other substance to the floor is strictly prohibited. Burning candles or incense is not allowed. Tenants must move equipment with care to avoid scratching or damaging the floor.
- **Tape:** Any tape applied to the floors must receive prior approval from IATI Theater's staff.
- **Mirrors:** No one should lean on or touch the mirrors.
- **Eating/Drinking:** No food or beverages except bottled water are permitted in the rehearsal space.
- **Shoes:** For the safety and maintenance of the rehearsal space, please avoid wearing street or tap shoes inside.
- **Noise:** Please be considerate of other occupants and keep noise levels to a minimum while conducting activities. Drum kits are not allowed to prevent excessive noise.
- **Smoking:** Smoking is prohibited in all building areas, including the fire escape.
- **Occupancy:** Please ensure that the number of individuals on the premises never exceeds **25**.
- **Cancellation:** Renters must notify IATI Theater of cancellations at least **five (5) business days** before the requested rental date, or the renter will be liable for the total rental cost.
- **Door codes:** In the absence of an IATI Theater staff member, a door code will be provided to access the building. Renters must regularly check their email during the rehearsal week to obtain the door code and should not share it with anyone without authorization.
- **Fire:** For safety reasons, the use of fire, including lit cigarettes and open flames, is strictly forbidden.

QUANTUM ECHOES: BIPOC REHEARSAL SPACE ACCESS PROGRAM

Quantum Echoes is a subsidized rental program running until the end of the calendar year 2023 and accessible by application only.

Approved participants will manage the rehearsal space bookings directly with our team. Please do not use our online booking system to book space under the *Quantum Echoes: BIPOC Rehearsal Space Access Program*. Participants must still abide by the same policies listed in this rental agreement.

Interested candidates can visit iatitheater.org/community to apply to participate in the *Quantum Echoes* program.